How to: Add Contacts on an Android

It is handy to add the numbers of people we know on to our devices so that we can easily get in touch with them when we need to. All you need to know is their name and mobile number!
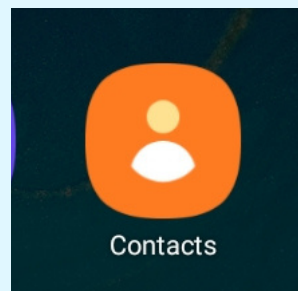
carers advice line
0113 380 4300

6-8 The Headrow, Leeds, LS1 6PT
Tel 0113 246 8338
Email advice@carersleeds.org.uk

Website carersleeds.org.uk
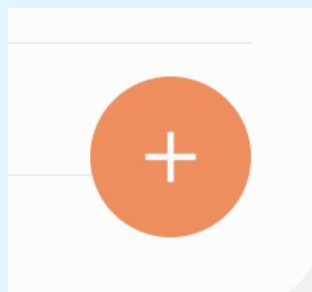**Twitter** @CarersLeeds
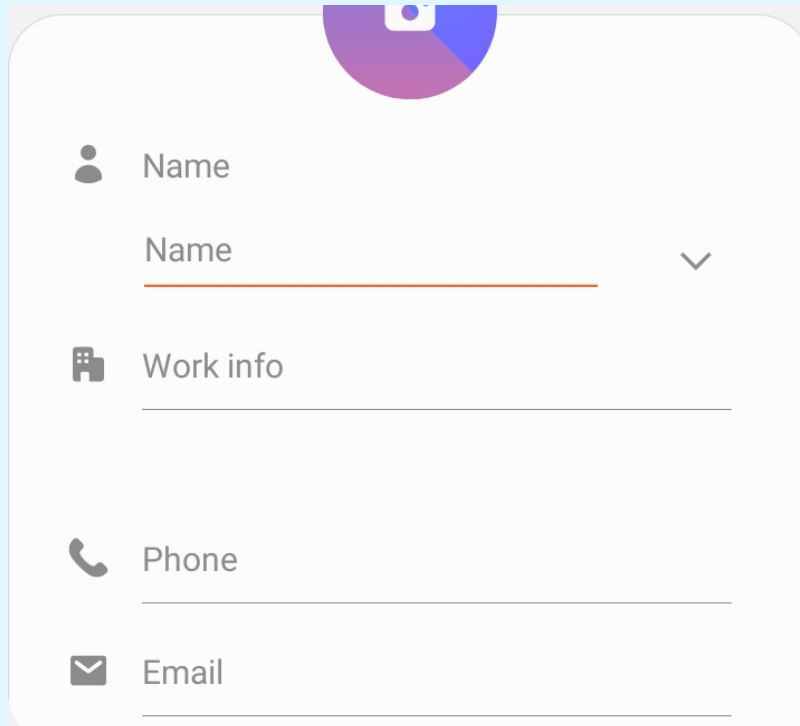**Facebook** Carers Leeds

Unlock your device.

Tap on the 'Contacts' icon. This is usually a picture of a person.

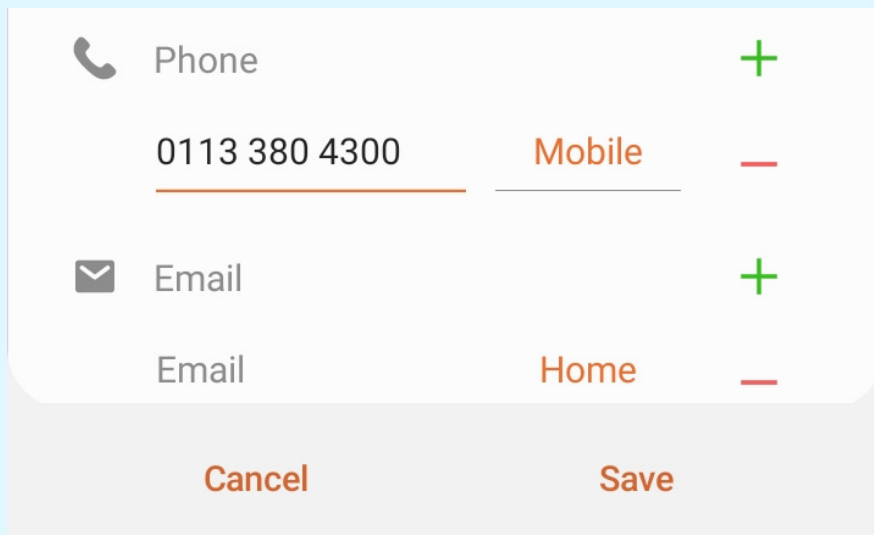**Tap the '+' icon to add a new contact.**

Enter the name and the mobile number of the contact you wish to add. To enter the information in each box, tap in the space to move the cursor.

Name

Name

Work info

Phone

Email

Tap 'Save' to save the contact.

Phone +

0113 380 4300 Mobile −

Email +

Email Home −

Cancel Save

Your contact will now be saved to your phone and you can access this via the contacts app!