

Leeds Carers Partnership



Notes from the Leeds Carers Partnership Held on Monday 10th September 2018

People who attended the meeting

Chloe Lycett: Family Support Manager, St Gemma's Hospice
Claire Gregson: Senior Business Support Officer, Leeds City Council
David Livingstone: Commissioning Officer, LCC, Children & Families
Ian Brooke-Mawson: Commissioning Manager (Carers), LCC Adults & Health & NHS Leeds CCG's
James Woodhead: Head of Commissioning (integration) LCC Adults & Health
Joan Clarkson: Manager, Carers Assessment Team, LCC Adults & Health
Joanna Browning: Service Development Manager, Area Social Work, LCC Adults & Health
Paul Morrin: Director of Integration, Leeds Community Healthcare
Philip Elphick, Carer
Rachel Koivunen: Chief Executive, Leeds Older Peoples Forum
Rachel Rutherford, Carer
Sally Morgan: Board Director, Healthwatch Leeds
Simon Betts: External Relationships Manager, Department for Work & Pensions, Job Centre Plus
Sylvia Shatwell: Manager, Willow Young Carers Service, Barnardos
Val Hewison: Chief Executive, Carers Leeds

People who were unable to attend the meeting

Alia Nessa: Carer
Alison Stewart: Practice Business Manager, Hillfoot Surgery, Pudsey
Annie Dransfield: Carer
Caroline Baria: Deputy Director: Integrated Commissioning, LCC Adults & Health & NHS Leeds CCG's
Jean Ellison: Youth Officer Lead, LCC Children & Families
Krystina Kozłowska: Head of Patient Experience, Leeds Teaching Hospitals NHS Trust
Martin Earnshaw: Commissioning Lead for Community Services & Continuing Care, NHS Leeds CCG's
Stephen Taylor: Service Delivery Manager, Leeds & York Partnership NHS Trust & Carers Leeds
Tim Sanders: Commissioning Manager (Dementia), LCC Adults & Health & NHS Leeds CCG's

LCC: Leeds City Council
CCG: Clinical Commissioning Group

Notes of the meeting

1. Welcome, introductions & apologies

James Woodhead chaired the meeting and welcomed everyone. Each individual introduced themselves and apologies were noted as above.

2. Actions & matters arising from previous meeting

The previous notes were agreed as an accurate record. All actions agreed at the previous meeting have been completed.

Update: Transport Policy for children with special educational needs or disabilities (SEND)

A decision to introduce a new policy, which included details on how Personal Travel Allowances will be offered to eligible young people with SEND in post-16 education as an alternative to providing transport, was made by the Council's Executive Board in July 2017. Young people with SEND entering post-16 education for the first time from September 2018 onwards would have been the first to receive transport assistance under the new policy.

However, the Council has agreed to look at this issue again and the proposals have been put on hold until they have been reconsidered. David Livingstone offered to find out more information.

Action:

- David Livingstone to ask for an updated report and to share with Carers Partnership

3. Issues from Carer Representatives

Val Hewison provided a 'Better Banking for Carers' update from Annie Dransfield who was unable to attend the partnership meeting. Annie recently travelled to London to meet ministers to discuss the issues carers can face when dealing with the finances of the person they care for (particularly when the person has capacity). Annie also has a meeting arranged with Yorkshire Bank. As a result of Annie's involvement, the chairperson of the Financial Conduct Authority (FCA) has asked to meet with representatives of Leeds City Council and Carers Leeds to learn more about the support available for carers in Leeds and the particular issues that carers face in managing the finances of the person they care for. Val Hewison and Ian Brooke-Mawson are to meet the FCA on Thursday 13th September.

Rachel Rutherford described the challenges that she and other carers face at different transition points (e.g. primary school to secondary school; school to college; children's social care to adult social care). Rachel suggested that a 'timeline' or 'flowchart' would be helpful in providing carers with information about what will happen, what and when they need to do things, what support is available etc. Rachel Koivunen said she was aware of a similar piece of work having taken place around 5 years ago.

Action:

- Rachel Koivunen to try and locate and distribute previous work
- David Livingstone to discuss with senior managers in Children's & Families Directorate

4. Update: West Yorkshire and Harrogate Health and Care Partnership

The West Yorkshire and Harrogate Health and Care Partnership (STP) Carers Programme are holding a workshop in Leeds in the 25th September 2018. The workshop is targeted at primary care practices and carer organisations and is held to share and identify ways of improving carer identification and support in primary care. The recent work in the 5 Pudsey GP practices will be showcased at the workshop.

Please click on the link to watch a short film about the work in Pudsey

<https://www.carersleeds.org.uk/our-support-service/working-with-gp-practices/>

Please click on the link to look at the work of the West Yorkshire and Harrogate Health and Care Partnership (STP) Carers Programme

<https://www.wyhpартnership.co.uk/about/our-priorities/supporting-carers>

5. Update: Leeds Commitment to Carers

Since our last meeting, we have received an action plan from Age UK who have committed to:

- Identify a Carers Champion to work closely with Carers Leeds
- Encourage and support carers to register with their GP Practice using the Yellow Card
- Ensure their workforce is carer aware

Over the next few months there will be a focus on promoting the Leeds Commitment Carers to members of the Leeds Working Carers Employers Forum and to primary care practices.

Carers UK & NHS England have asked that Leeds participate in an NHS Improvement Masterclass to showcase our work supporting working carers. Hopefully, Leeds Teaching Hospital Trust will share the work they have done which they identified through developing their Leeds Commitment to Carers action plan.

6. Terms of Reference

An updated Terms of Reference was distributed prior to the meeting. People are asked to send any comments to ian.brookemawson@leeds.gov.uk by Friday 28st September 2018. The updated Terms of Reference will be taken as approved should there be no comments.

Actions:

- All – send comments to ian.brookemawson@leeds.gov.uk by 28th September 2018

7. Transition and Transition Assessments for Young Carers and Young Adult Carers

Sylvia explained that the Willow Young Carers Service works with young carers up to the age of 18 and that Carers Leeds provide a service for Young Adult Carers aged 16-25. Sylvia also reported that a review of support for young carers has highlighted issues in terms of transition assessments.

As things stand Leeds City Council does not delegate responsibility for carer's assessment or young carer's assessment although there are some authorities who have chosen to do this (for example Sheffield have delegated their carer's assessment to the Adult Carers Service and Warwickshire have delegated their Young Carers Assessment to their Young Carers Service).

All agreed that some work needed to be undertaken to ensure that young carers and young adult carers do not 'slip through the net'.

Ian suggested that we should be looking for Leeds to adopt the 'No Wrong Doors' policy to promote working together between Adult's and Children's social care services, health and third sector partners.

Please click on the link to see a template 'No Wrong Doors' policy

<https://www.local.gov.uk/sites/default/files/documents/no-wrong-doors-working-to-27d.pdf>

Action:

- Ian Brooke-Mawson to arrange a meeting with relevant people to progress

8. A new Leeds Carers Strategy

The Leeds Carers Strategy will run out at the end of 2018. Ian suggested that the next Leeds Carers Strategy was based upon the following principles:

- The strategy will be the Leeds Carers Partnership Strategy (i.e. not just health and social care)
- The strategy will be online and interactive, although there will be an option to print a version
- The strategy will be 'live' so that things can be updated/added/changed
- There will be links to other websites, documents, videos etc

Ian shared a short presentation to give people a feel for what a new strategy could look like. Discussion included creative ways to share with people, the intended audience, being mindful that the strategy is aimed at carers as well as professionals. There may also be an opportunity to include a directory of support for carers within the strategy.

Everyone agreed with the principles and that we should be aiming to launch the new strategy in Carers Week (June 2019).

Action:

- Ian Brooke-Mawson to send a copy of the presentation

9. Updates from partners

Paul Morrin: confirmed he is the carers lead in Leeds Community Healthcare NHS Trust

Chloe Lycett: has been in post at St Gemma's since April 2018; confirmed that St Gemma's still running weekly carers group

Joanna Browning: Adult Social Care have a stall in Kirkgate market on Wednesday 13th September focussed on strength based social work

Joan Clarkson: there had been a change of personnel in the Carers Assessment Team co-located at Carers Leeds

Simon Betts: universal credit to be rolled out in Leeds, initially for new claimants, from 10th October 2018; work is being carried out to support people making initial claims; where people's circumstances remain the same, they will stay on their current benefits until DWP contacts them which is likely to be from June 2019

David Livingstone: attended young carers consultation event last week

Val Hewison: Carers Leeds have been awarded Time to Shine funding for a project to reduce social isolation of carers aged 50 and over; Leeds Community Healthcare NHS Trust (LCH) have provided non-recurrent funding to Carers Leeds to provide carer awareness training for LCH staff; Carers Leeds have recruited a Carer Liaison Officer who will be supporting the Carers Assessment Team and supporting carer assessment training for social work staff; Carers Leeds have been shortlisted for a Health Service Journal Award for their work supporting carers in hospitals

Ian Brooke-Mawson: A consultation about Community Based Respite services is open until 3rd November 2018; Deanna (who has been taking notes for the partnership for the last couple of years) will be leaving Leeds City Council to work in Canada.

James Woodhead: is involved in a project to support carers through following transition from hospital to intermediate care beds - will share information as the project develops

Actions:

- Ian Brooke-Mawson to send link to the community based respite consultation
- Ian Brooke-Mawson to send an email to Deanna thanking her for supporting the Leeds Carers Partnership

10. Date of next Leeds Carers Partnership Meeting

The next Leeds Carers Partnership will be held on Thursday 6th December 2018.

The meeting will be held in the East Room in Civic Hall.

The meeting will start at 11.30am and will finish by 1.30pm.