



West Yorkshire Carer Breaks Project Manager (Job Ref: PR131)

Hours: 35 hours per week
Salary: SCP25 £35,235 to SCP26 £36,124
Contract: Fixed term for 2 years
Location: Carers Leeds offices in Leeds
Closing date: 27 April 2025
Interview date: 7 May 2025

Background

The West Yorkshire Carer Breaks (WYCB) project is a new initiative (based on the Respite model in Scotland). The project will source free, high-quality breaks for unpaid carers, from hospitality, tourism, culture and leisure businesses across the region. Local carers organisations and other delivery partners will then match these breaks to unpaid carers.

The Role

This role will be responsible for the planning, set up and delivery of this project. They will also manage the WYCB Co-ordinator.

The key responsibilities of the role include:

- overseeing the development of a new name, brand and a digital platform (to which carer breaks will be uploaded);
- building relationships with hospitality, tourism, culture and leisure businesses across West Yorkshire to source donated carer breaks; and
- leading on the development and delivery of a marketing and communications plan to promote the project to key stakeholders

The postholder will need to have a proven track record of planning, setting up and managing projects. They must be able to work across different stakeholder groups and sectors to create successful working relationships. The postholder needs to have strong marketing and communications skills and be digitally competent.

This post is subject to a satisfactory a DBS check.

Excellent terms and conditions including:

- 25 days annual leave plus bank holidays (pro rata for part-time)
- Flexible working
- Hybrid working (part home/part office based)
- Employee Assistance Programme

- Health and Wellbeing activities

To apply please visit <http://www.carersleeds.org.uk/vacancies>

Please submit online applications only. Please, no agencies or CVs