**Request form for on-site support for individual working carers**

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| Organisation name |  |
| Address |  |
| Number of sites |  |
| Number of employees |  |
| Contact name |  |
| Contact phone number |  |
| Contact email |  |
| Where are the support sessions to be held? |  |
| How long will you require the Carers Support Worker to be on site (e.g. half or whole day)? |  |
| How frequently do you intend to hold the support sessions (e.g. weekly, monthly) |  |
| What are the proposed timings of the sessions (start times and finish times)? |  |
| When do you propose the sessions should start? |  |
| How will you advertise and promote this service to your workforce? |  |
| Are there any specific issues our Carer Support Worker needs to be aware of (e.g. Health and Safety)? |  |
| Please return this completed form to [andrew.walsh@carersleeds.org.uk](mailto:andrew.walsh@carersleeds.org.uk)  Carers Leeds can help with marketing material to advertise the availability of the Carer Support Worker. | |